

Communications Committee (formerly Creative and Tech committees)

Communications committee supports the Teachers and Communications Officer with sharing information with the co-op membership.

- Update the calendar and Giving Tree in the hallway at the end of each month
- Organizes classroom photos in preparation for the yearbook
- Provides support to the communications officer with social media accounts as requested
- Prepares the yearbook in May/June using Canva
- Communicates with the membership in June regarding the yearbook including collecting orders for yearbooks
- Places orders for the yearbooks with the UPS store on Ottawa St.
- Provides support with other tasks as requested

Communications Committee reports to Communications Officer and Teachers.